

DECISIONS AND ACTIONS OF EXECUTIVE AND SUB-EXECUTIVE

Executive Meeting, May 26, 2013

1. ELECTION OF SUB-EXECUTIVE: Elected the following as the Sub-Executive of Maritime Conference for the 2013-14 year:

President	Meggin King
President-Elect	Gloria Churchill
Executive Secretary	David Hewitt
Treasurer	Alan Gray
General Council Executive Representative	Pauline Walker
Members-at-large	John Peach
	Henry Elsworth
	Ruth Gamble
	Valerie Kingsbury
	Bob Bartlett

2. MEETING SCHEDULE: Approved that the meeting dates for the Executive November 8-9, 2013; and April 4-5, 2014.

3. MINISTRY PERSONNEL AND EDUCATION:

SACRAMENTAL PRIVILEGES:

 - Approved sacramental privileges for Barbara Cairns, Student Supply, within the bounds of Georgetown Pastoral Charge, for the duration of her appointment to that charge.
 - Approved sacramental privileges and permission to perform marriages for Olive Ann Archibald, Designated Lay Minister (Recognized), within the bounds of Tabusintac Pastoral Charge, for the duration of her appointment to that charge.
 - Approved to have Wayne Jarvis, Designated Lay Minister (Recognized), license to administer the sacraments extended to cover the bounds of Chignecto Presbytery, for the duration of his appointments.

4. BEHAVIORAL COVENANT: Agreed that the consideration of a behavioral covenant for the Executive be on the agenda for the November Executive meeting.

Sub-Executive Meeting, June 19, 2013

5. NOMINATIONS: Agreed that Heather Manuel be named as the Local Arrangements Chair, Annual Meeting Planning Committee; Roland Easter be named as a member of the Computer Use and Education Committee, which now falls under Annual Meeting Planning Committee; Bonnie Fraser be named New Delegate Coordinator and listed within the Annual Meeting Planning Committee; Malcolm MacLeod be named Chair of Finance and Property Committee; Michael Ball be named as Secretary of Finance and Property Committee; Paul Wood and William Linley become Members at Large of the Finance and Property Committee; Connie McNamara be named as Secretary of Financial Support Committee; Keith Adams become a Member at Large of the Financial Support Committee; that the name of David

Eagles be added back on the list of Members at Large of the Committee on Internship and Educational Supervision; Scott Stuart be named a Member at Large of the Staff Committee; Wendy Cornfield be re-appointed to Camp Wegesegum Board for another three years; and Nan Corrigan be named to the Atlantic Christian Training Centre Society pending By-Law changes.

6. MINISTRY PERSONNEL AND EDUCATION: Agreed that having been informed that the Rev. Koshy David has completed the initial screening steps for admission into the United Church of Canada the Maritime Conference Sub-Executive approves him as eligible to serve as an Ordained Supply minister within the admissions process.
7. GREENBELT FESTIVAL: Agreed that Karen MacNeill, and Karen MacLeod-Wilkie be sponsored to attend the Greenbelt Festival in 2013.
8. INCORPORATED MINISTRIES:

THE FAIRVIEW UNITED CHURCH PARENT 'N TOT MEETING PLACE SOCIETY: Approved the name change of The Fairview United Church Parent `n Tot Meeting Place Society to The Fairview United Family Resource Centre.

ATLANTIC CHRISTIAN TRAINING CENTRE, TATAMAGOUCHE CENTRE: Approved the Atlantic Christian Training Centre, also known as the Tatamagouche Centre, by-law changes.

LOT 16 UNITED CHURCH CEMETERY COMMITTEE: Agreed that the Sub-Executive take no action on this right now and that the Executive Secretary be in contact with this Pastoral Charge / Presbytery involved for further discussion.

9. PROPERTIES ISSUES:

WALTON MANSE, VALLE PRESBYTERY: Agreed to receive for information the request from Valley Presbytery with regards to the Walton Manse.

BURLINGTON UNITED CHURCH, VALLEY PRESBYTERY: Approved the sale of Burlington United Church building to the Hants Shore Karate Club, pending receipt of final financial arrangements and a Proposal for use of proceeds of sale.

ST. DAVID'S UNITED CHURCH, MIRAMICHI PRESBYTERY: Approved the sale of St. David's United Church, Miramichi Presbytery, pending receipt of final financial arrangements and a Proposal for use of proceeds of sale.

ORCHARD VALLEY PASTORAL CHARGE, CANARD TRINITY UNITED CHURCH AND GREENWICH UNITED CHURCH, VALLEY PRESBYTERY: Approved the sale of Canard Trinity United Church, Valley Presbytery, pending receipt of final financial arrangements and a Proposal for use of proceeds of sale; and approved the sale of Greenwich

United Church, Valley Presbytery, pending receipt of final financial arrangements and a Proposal for use of proceeds of sale.

Sub-Executive Meeting, September 12, 2013

10. PROPOSED ANNUAL MEETING DATES: Agreed with the 2016 and 2017 Conference Annual Meeting dates of May 26-29, 2016 and May 25-28, 2017.

11. PROPERTIES ISSUES:

WESLEY MEMORIAL UNITED CHURCH, CHIGNECTO PRESBYTERY: Approved the recommendation from Chignecto Presbytery that the Cunningham Bequest be disbursed as follows, 25% to augment the Wesley Memorial M & S Legacy Fund with the United Church of Canada Foundation, 25% to augment the Wesley Memorial Moncton Hospital Chaplaincy Fund with the United Church of Canada Foundation, and 50% to the Maritime Conference Office and Archives Fund.

CENTENARY QUEEN SQUARE UNITED CHURCH, SAINT JOHN PRESBYTERY: Agreed in principle with the transfer of property from Centenary Queen Square United Church to Centenary Queen Square Daycare, Inc. pending agreement with final arrangements.

BURLINGTON UNITED CHURCH, VALLEY PRESBYTERY: Approved the proposal from Valley Presbytery regarding the sale of Burlington United Church to the Hants Shore Karate Club pending receipt of final financial arrangements.

ST. ANDREW'S UNITED CHURCH IN PORT DANIEL, MIRAMICHI PRESBYTERY: Approved the proposal from Miramichi Presbytery that St. Andrew's United Church in Port Daniel New Carlisle Pastoral Charge be sold to Municipality of Port Daniel-Gascons pending final arrangements.

LAKEVILLE UNITED CHURCH, CHIGNECTO PRESBYTERY: Agreed with the proposal from Chignecto Presbytery that the Lakeville United Church building be sold to Chris and Judy Wilson for \$20,000; and agreed with the disposition of proceeds after expenses 10% to Maritime Conference and Archives, 10% to Mission and Service of the United Church of Canada, 10% to Camp Ta-wa-si and the remainder to Lakeside Cemetery Corporation Inc.

SALEM UNITED CHURCH IN TATAMAGOUCHE MOUNTAIN, TRURO PRESBYTERY: Approved the proposal of Truro Presbytery that Salem United Church, Tatamagouche Mountain, be sold to Virginia Evans for \$30,000; and agreed that the matter of Salem United Church, Truro Presbytery, be tabled and that a task group of two persons be appointed by the Executive Secretary to review the processes leading up to the proposal from Truro Presbytery and report back at their earliest opportunity.

Sub-Executive Meeting, October 1, 2013

12. PROPERTIES ISSUES:

SALEM UNITED CHURCH IN TATAMAGOUCHE MOUNTAIN, TRURO PRESBYTERY:

- It was agreed to accept the report from Mary-Beth Moriarity and Ross Bartlett on the processes leading up to the proposal from Truro Presbytery.
- It was agreed that the motion regarding Salem United Church, Truro Presbytery, be lifted from the table.
- Approved the proposal of Truro Presbytery that Salem United Church, Tatamagouche Mountain, be sold to Virginia Evans for \$30,000.

13. NOMINATIONS COMMITTEE: Approved that Rev. Donaldson Uhryniw be named as representative to the AST Senate effective immediately.

Executive Meeting, November 22-23, 2013

14. PROPOSED ANNUAL MEETING DATES: The Executive Secretary shared the proposed 2016 and 2017 Conference Annual Meeting dates noting that the 2016 and 2017 meeting dates were approved at the Sub-Executive on September 13, 2013 (48(13)).

- May 22-25, 2014
- May 28-31, 2015
- May 26-29, 2016
- May 25-28, 2017

15. GENERAL COUNCIL COMMISSIONERS:

Agreed that Maritime Conference elect Commissioners to the 42nd General Council 2015 by:

a. 2014 Conference Annual Meeting:

- i. Inviting two nominations from each Presbytery/Synod (one ministry personnel, one lay) to be elected at the 2014 Conference Annual Meeting. Presbyteries/Synod should also nominate alternates to be elected by the 2014 Conference Annual Meeting.
- ii. Electing the President-designate (who will be serving as President in August 2015).

b. 2015 Conference Annual Meeting:

- i. Electing one young person aged 20 or under.
- ii. Electing 3 youth and young adults.
- iii. Electing the remaining Commissioners as lay persons or ministry personnel to maintain the equal numbers between lay and ministry personnel.
- iv. Electing alternates.

16. FINANCE & PROPERTY:

REPAYMENT OF BRIDGE LOAN 2013: Agreed that on recommendation of the Finance & Property Committee the balance of the \$51,000 bridging loan from Financial Services of Maritime Conference be repaid from available funds before 31 December 2013.

ADJUSTMENT OF 2014 ALLOCATIONS: Agreed that on recommendation of the Finance & Property Committee that:

- a) the 2014 Allocations to Presbyteries of Maritime Conference be increased to an amount that will permit the full payment of Principal & Interest on the Mortgage and the Principal & Interest on the loan from Financial Services of Maritime Conference for the 2014 Conference fiscal year; and
- b) the Maritime Conference Centre Fund Raising Campaign be re-focused to target the raising of funds to the amount that would be sufficient to pay the Annual Pre-payments of Principal as permitted under the terms of the existing mortgage on the Maritime Conference Centre building.

STUDY OF CURRENT ALLOCATION MODEL UTILIZED TO SET ALLOCATIONS:

Agreed that the Finance & Property Committee be authorized by the Executive of Maritime Conference to re-examine the current Allocation Model, with the purpose of presenting a recommendation to the 2014 Annual meeting of Maritime Conference on the allocation model for the 2015 Maritime Conference fiscal year and for future fiscal years.

17. MINISTRY PERSONNEL & EDUCATION:

SACRAMENTAL PRIVILEGES:

- Approved sacramental privileges for Kathryn MacIntosh, Designated Lay Minister (Recognized), within the bounds of the Miramichi Presbytery, for the duration of her appointment to that charge.
- Approved sacramental privileges for J. Peter Anthony, Student Supply, within the bounds of the Brooklyn Pastoral Charge, South Shore Presbytery, for the duration of his appointment to that charge.

DISCONTINUED SERVICE LIST: Agreed that Maritime Conference Executive inform the General Council through the completion of form 306A that Maritime Conference concurs with the request from Pictou Presbytery that the name of Ross Hamilton be removed from the Discontinued Service List and placed on the roll of Pictou Presbytery.

18. ATLANTIC ECUMENICAL COUNCIL: Agreed that Gerald Blacquièr be appointed as the Maritime Conference representative to the Executive of the Atlantic Ecumenical Council.
19. CAMP KIDSTON: Agreed that the letter from Camp Kidston be kept confidential and be referred to the Sub-Executive for action.
20. TATAMAGOUCHE CENTRE: Agreed that changes to the by-laws of Atlantic Christian Training Centre (Tatamagouche Centre) be approved, and forwarded to General Council for approval.
21. SALEM UNITED CHURCH: Agreed that Maritime Conference approve the recommendations from Truro Presbytery with respect to the disposition of funds remaining after the disbanding and sale of Salem United Church, including the bank account funds.

22. WELSFORD UNITED CHURCH: Agreed that Maritime Conference approve the listing for sale of Welsford United Church.
23. AMHERST HEAD CEMETERIES SOCIETY: Agreed that Maritime Conference approve the incorporation of the Amherst Head Cemeteries Society and forward to General Council for approval.
24. BURGESS HILLATON CEMETERY SOCIETY: Agreed that Maritime Conference approve the incorporation of the Burgess Hillaton Cemetery Society and forward to General Council for approval.
25. CONFERENCE ANNUAL MEETING:

MEMORIAL OBSERVANCES AT CONFERENCE ANNUAL MEETING:

- Approved that a Memorial observance continue to be held during the Conference Annual Meeting.
- Agreed that the Memorial observance recognize any persons identified by Presbyteries/Synod as having made a particularly significant contribution to the life and ministry of The United Church of Canada; it will continue to be the responsibility of Presbytery/Synod to inform Conference of any persons who have died in the previous year who meet the criteria established by Conference and to provide an obituary. The Annual Meeting Planning Committee (Worship Team) will establish the time, place and format of the Memorial Observance.
- Approved that the Memorial observance recognize any persons identified by Conference as having made a particularly significant contribution to the life and ministry of The United Church of Canada.
- Agreed that the Presbyteries/Synod/Conference Executive of Maritime Conference be invited to revisit the last 5 years and determine if there is anyone who was not recognized by Conference but who would have been recognized under the new policy. Presbyteries/Synod/Conference Executive are invited to submit those obituaries for recognition at the 2014 Conference Annual Meeting.

RETIREES AND JUBILARIANS RECOGNITION: Agreed that Maritime Conference at the Conference Annual Meeting continue to recognize Retirees and Jubilarians (every five years beginning with the 50th) in the following categories:

- Members of the Order of Ministry (diaconal and ordained)
- Currently serving Designated Lay Ministers
- Currently serving Congregational Designated Ministers
- Retired Designated Lay Ministers retained on the roll of Presbytery

It will continue to be the responsibility of Presbytery/Synod to inform Conference of any retirees or jubilarians who meet the categorization established by Conference. The Annual Meeting Planning Committee will determine the time, place and format of the recognition.

26. NOMINATING COMMITTEE: Agreed that Cora Krommenhoek and Michael Goodfellow be named to the Conference Internship and Educational Supervision Committee.

27. BEHAVIORAL COVENANT: Agreed that the Executive of Maritime Conference appoint an ad hoc committee to draft a set of “Executive Expectations” to be presented at the next meeting of the Executive for its consideration and to bring forward recommendations with respect to the desirability of the Executive endorsing these “Executive Expectations” at each of its meeting whether fact to face or convened at distance; and that the ad hoc committee be named as Meggin King, Nigel Weaver and Ruth Gamble.

Sub-Executive Meeting, December 13, 2013

28. CAMP KIDSTON:
- Approved that Maritime Conference offer a grant of \$500 towards the bill with the balance of \$1741.91 to be paid by Camp Kidston over three years in the amount of \$580.64 per year, beginning no later than June 2014; and
 - Agreed that the response to the letter from Camp Kidston come from the President, Meggin King.

Sub-Executive Meeting, January 27, 2014

29. ST. PAUL’S SENIORS RESIDENCE INC.:
- Approved that Maritime Conference agree to the dissolution of St. Paul’s Seniors Residence Inc., Sussex, NB; and
 - Agreed that the Executive Secretary will determine the status of the \$7,500 CHMC grant.
30. WELSFORD UNITED CHURCH, SAINT JOHN PRESBYTERY: Approved that the Executive Secretary be authorized to act on behalf of Conference in the sale of Welsford United Church, Saint John Presbytery.

Sub-Executive Meeting, March 12, 2014

31. MISPEC CEMETERY COMPANY LIMITED, SAINT JOHN PRESBYTERY: Approved that Maritime Conference agree to the signing of a Quit Claim Deed for Mispec Cemetery Company Limited and forward to General Council for signature.
32. CHURCH EXTENSION BOARD OF PRINCE EDWARD ISLAND PRESBYTERY: Agreed that Maritime Conference approve the by-laws of the Church Extension Board of Prince Edward Island Presbytery and forward to General Council for approval.
33. LOT 16 UNITED CHURCH CEMETERY INCORPORATED MINISTRY, PRINCE EDWARD ISLAND PRESBYTERY: Approved that the Sub-Executive empower the Executive Secretary to seek a rationale and further clarification from Lot 16 United Church regarding their request to establish a cemetery corporation.
34. MINISTRIES IN FRENCH: Agreed that Maritime Conference form a small working group to develop a plan to recognize the arrival of French Huguenots to the Bay of Fundy area in 1604.

35. ATLANTIC ECUMENICAL COUNCIL: Agreed that Arthur Davis be the representative from Maritime Conference to the Atlantic Ecumenical Council Executive.
36. PROPERTY: Agreed that the Executive Secretary develop a proposal for Conference to work with a real estate company to provide assistance to Presbyteries in property matters.

Executive Meeting, April 11-12, 2014

37. MEMORIAL OBSERVANCE: Agreed that the Memorial Observance at the Conference Annual Meeting include Joyce Moase, K. Louise Pritchard, and Ruth Stirling.

38. FINANCE & PROPERTY:

2013 AUDITED STATEMENTS: Approved the 2013 audited statements to be reported to the 2014 annual meeting of Maritime Conference.

2015 BUDGET

- Agreed that Maritime Conference recommend to the annual meeting a budget with an increase of \$22,233.58 to allocations totaling \$911,576.58 and a budget deficit of \$0.
- Approved the proposed capital expenditure for 2015 budget of \$3,500.
- Approved the committee travel rate of \$0.30/km, meal rates of \$30/day, and annual meeting travel rate of \$0.10/km remain the same for 2015.

BOOKKEEPING MOTION: Approved that the Office Coordinator be approved to process routine accounting adjusting entries, and the Treasurer will continue to sign off all journal entries on a monthly basis.

REVISED ALLOCATION FORMULA: Approved that on the recommendation of the Finance and Property Committee that Maritime Conference Executive recommend to the Conference Annual Meeting that the revised allocation formula used by Conference be based on Column 40 of the Year Book (Expended for the Operation of the Pastoral Charge, including all salaries) to be averaged over three years, commencing in 2015.

MIRAMICHI PRESBYTERY, ST. MARK'S UNITED CHURCH, DOUGLASTOWN PASTORAL CHARGE: Agreed that Maritime Conference approve the recommendations from Miramichi Presbytery with respect to the allocation of the financial assets of St. Mark's United Church, Douglastown Pastoral Charge, by according to the plan that was presented.

HALIFAX PRESBYTERY, FOREST HILLS UNITED CHURCH: Agreed that the Forest Hills United Church in Dartmouth, NS, be offered for sale.

PROPERTY PROPOSAL: Agreed that the Executive Secretary continue to develop a proposal by which the Conference can offer expert assistance to congregations and presbyteries in property matters.

39. MINISTRY PERSONNEL & EDUCATION:

SACRAMENTAL PRIVILEGES AND OFFICIATE AT WEDDINGS:

Approved license to administer the sacraments and officiate at weddings for Wendell Gregan, Designated Lay Minister (Retired), within the bounds of the Miramichi Presbytery.

OFFICIATE AT WEDDINGS

- Approved license to officiate at weddings for Karen Ross, Student Supply, within the bounds of the Inverness-Guysborough Presbytery, for the duration of her appointment within the Presbytery.
- Approved license to officiate at weddings for Ivan Norton, Ministry Personnel (Retired), South Shore Presbytery, be licensed to officiate at weddings;
- Approved license to officiate at weddings for Peter Anthony, Student Supply, South Shore Presbytery, be licensed to officiate at weddings; and
- Approved license to officiate at weddings for Karen Ohrt, Ministry Personnel (Retired), South Shore Presbytery, be licensed to officiate at weddings.

40. CHRISITAN LIFE & GROWTH:

FUNDING FOR YOUTH EVENTS: Agreed that Conference establish a youth opportunities fund and that we make known to the members of our Conference that they can support that fund.

Sub-Executive Meeting, May 1, 2014

41. SAINT JOHN PRESBYTERY: Agreed that having received a report about a Review into a Complaint in Saint John Presbytery the Executive Secretary on behalf of Maritime Conference write a letter of reprimand to Rev. James Crooks (with a copy to Saint John Presbytery) to be retained in his confidential personnel file for seven (7) years.

42. PROPERTY ISSUES:

MIRAMICHI PRESBYTERY, ST. MARK'S UNITED CHURCH:

- It was agreed that Maritime Conference approve the sale of St. Mark's United Church (PID 40517922), Douglastown, church to Edward Stewart for \$45,000 plus legal fees and any other associated costs;
- It was agreed that Maritime Conference approve the sale of St. Mark's United Church, Douglastown, parking lot (PID 40517930) to the Associated Lodges of Douglastown for \$5,000 plus legal fees and any other associated costs; and
- It was agreed that Maritime Conference approve the proposed disposition of the physical assets and contents of the St. Mark's United Church, Douglastown.

SOUTH SHORE PRESBYTERY, UPPER NORTHFIELD UNITED CHURCH:

- It was agreed that Maritime Conference approve the sale of Upper Northfield United Church building and land to Norma Woodworth for \$1.

43. THE UNITED CHURCH HOME FOR SENIOR CITIZENS, INC.: Approved the changes to the by-laws of The United Church Home For Senior Citizens, Inc. (Drew Nursing Home), and forwarded to General Council for administrative approval.
44. ORDINATION: Approved that, upon completion of all necessary requirements, Maritime Conference ordain Susan Breisch on behalf of British Columbia Conference.