

Staffing Announcement Region 15

Dear Members of Presbytery/Synod/ Conference/ Pastoral Charges/Congregations. The Members of your Commission Transition Teams for Regions 14, 15 and 16 have been working very hard over the spring and summer. We have been working on budgets, naming priorities, assessing staffing needs, writing job descriptions and hiring appropriate staff. We are please to let you know that going forward into our new configuration the staffing positions are as noted below.

Regional Ministers: (title may change) will assists the Regional Council to serve, support and provide oversight, and pastoral relations support to the Communities of Faith, encouraging and supporting Ministry Personnel toward health, joy and excellence in ministry practice.

There is one Regional Ministers for each Region your Regional Ministers are:

Regional Minister Region 14 – Kendall Harrison

Regional Minister Region 15 – David Hewitt

Regional Minister Region 16 – Heather Sandford

Minister for Justice and Mission: gives leadership, administrative and program support to all appropriate bodies within the Region for Justice and Mission.

There is one Minister for Justice and Mission shared among Region 14, 15, and 16, your Ministers for Justice is:

Minister for Justice and Mission (Regions 14, 15 and 16) – Laura Hunter

Minister of Youth and Young Adults: maintains, supports, and encourages, youth and young adults, and their leaders in learning, discerning and living a Christian faith.

There is one Minister for Youth and Young Adults shared among Region 14, 15, and 16, your Ministers for Youth and Young Adults is:

Minister for Youth and Young Adults (Region 14, 15 and 16) – Lauren king

Archives/Records/ Avel Manager: Provides records, archives, and avel management. There is one part-time position shared across Region 14, 15.

Your Archives/Avel Manager for Region 14 and 15 is:

Archives/Avel Manager Region 14, 15 – Sarah Wallace

Office Manager/Administrative Support: sets the day-to-day activities that are related to financial planning, records keeping and Billing, Personnel, physical distribution and logistics in the Regional Office and provides administrative support to the Regional Minster for Region 14. This is a full time position for Region 14 and 15. Your Office Manager/Administrative Support is:

Office Manager/Administrative Support (Region 14, 15) – Jennifer Whittemore

Administrative Support/Office Manager Assistant: To provide administrative support to the Regional Minister for Region 15, and shared administrative support for Minister for Justice and Mission, and the Minster for Youth and Young Adults and to assist with the office administration work in the Regional Office 14 and 15. This is a Part-Time position.

Administrative Support/Office Manager Assistant (Part-Time Region 14,15) – to be filled

Program Assistant to Executive Minister: Provides lead administrative support to the Executive Minister of the Regional Councils 14,15 and 16. This is a full time position and the Program Assistant is:

Program Assistant to Executive Minister (Region 14, 15 and 16) – Jennifer Taylor

Executive Minister : *provides leadership, counsel and support for the governance and administration of the Regional Council, supervises staff of the Regional Council, and engages the Regional Council in the priorities and decisions of the General Council. This position serves Regions 14, 15 and 16.*

Our Executive Ministers as previously announced - Faith March-MacCuish

Stewardship and Gifts Officer: provides Stewardship Staff support and resources in the areas of Congregational Stewardship & Giving; Mission & Service; and Planned Giving. (Serving Regions 14, 15 and 16, since October 2015)

Our Stewardship and Gifts Officer – Roger Janes

The General Council is currently advertising for the **Office of Vocation Minister** to serve Region (14, 15, and 16) – The job posting is up and the deadline is coming fast. If you yourself or anyone you know have the gifts and skills for this work please make application. We would love to see someone in our regions be the successful candidate.

If you have any questions please do not hesitate to be in touch.

Chair - Region 15 Transition Commission – Donnie Morrison